

**St. Xavier's Catholic College of Engineering
(Autonomous)
Nagercoil
College Development Committee**

Minutes of the Meeting

Date: 17/02/2023

Time: 03:00 p.m.

Venue: Board Room

Members attended: Enclosed

Agenda

1. To review the status of strategic plans and accomplishment in **2022-2023(ODD semester)**
2. PBAS 2021-2022
3. To plan for development of infrastructure and Manpower requirements
4. Policies of Institution
5. Other matters

Discussion and Decision

The principal welcomed the members and presented the agenda

1. To review the status of strategic plans and accomplishment in 2022-2023(ODD semester)

- The Principal presented the strategic plan achievement status of 2022-2023 ODD semester.
- The next review will be during March 2023.
- It was suggested to include the initiative work done in implementing the autonomy (Visit of leading autonomous HEIs, curriculum drafting process, Discussions in curriculum development committee)

2. PBAS 2021-2022

- The principal described the revisions made in the PAS 2020-2022. It has 7 criteria's which includes Teaching, Learning and Evaluation, Co-Curricular, Extension and Professional Development, Academic Contributions, Research Contributions, Results, Evaluation from the Students, HOD and Principal, and staff discipline.
- There is no aggregate score instead each criteria should have separate scoring and the faculty should earn minimum marks in each criteria.

3. To plan for development of infrastructure and Manpower requirements

- Based on the requirements, the head of the department will submit the up gradation request to the Principal and after scrutinizing it will be

submitted to the Correspondent. In turn it will be presented in the governing council for approval.

- It was suggested to increase the intake of MCA and CSE department in the next academic year. Also analyzed the manpower and infrastructure up gradation to run the additional intake.

4. Policies of Institution

- The principal briefed the policies and guidelines for various activities. It includes Finance Policy, Scrap Policy, Research Policy, HR Policy, Admission Policy, Maintenance Policy, Purchase Policy, Internship/ Field visit Guidelines, and Digitization Policy.
- Necessary revisions will be made based on the need.

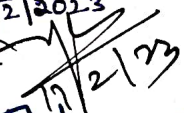
The Principal thanked all the members and the meeting came to an end at 04:45 pm.


Rev. Fr. Dr. M. Maria William - 

Dr. J. Maheswaran - 

Rev. Fr. M. Francis Xavier - 

Dr. V. Selvam - 

Dr. V. Christus Jeya Singh - 

Dr. M. Marsaline Beno - 

Dr. A. Milton - 

Dr. R.S. Shaji - 

Dr. R.P Anto Kumar - 

Dr. J. Annrose - 

Mr. M. Anto Xavier Roche -

St. Xavier's Catholic College of Engineering

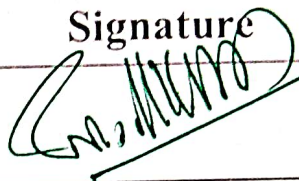

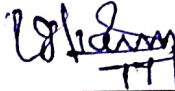

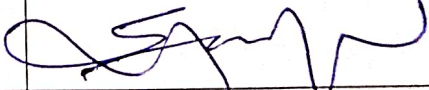
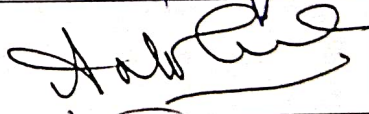
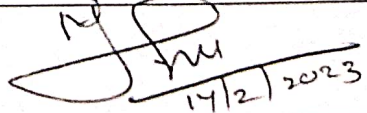
College Development Review Meeting

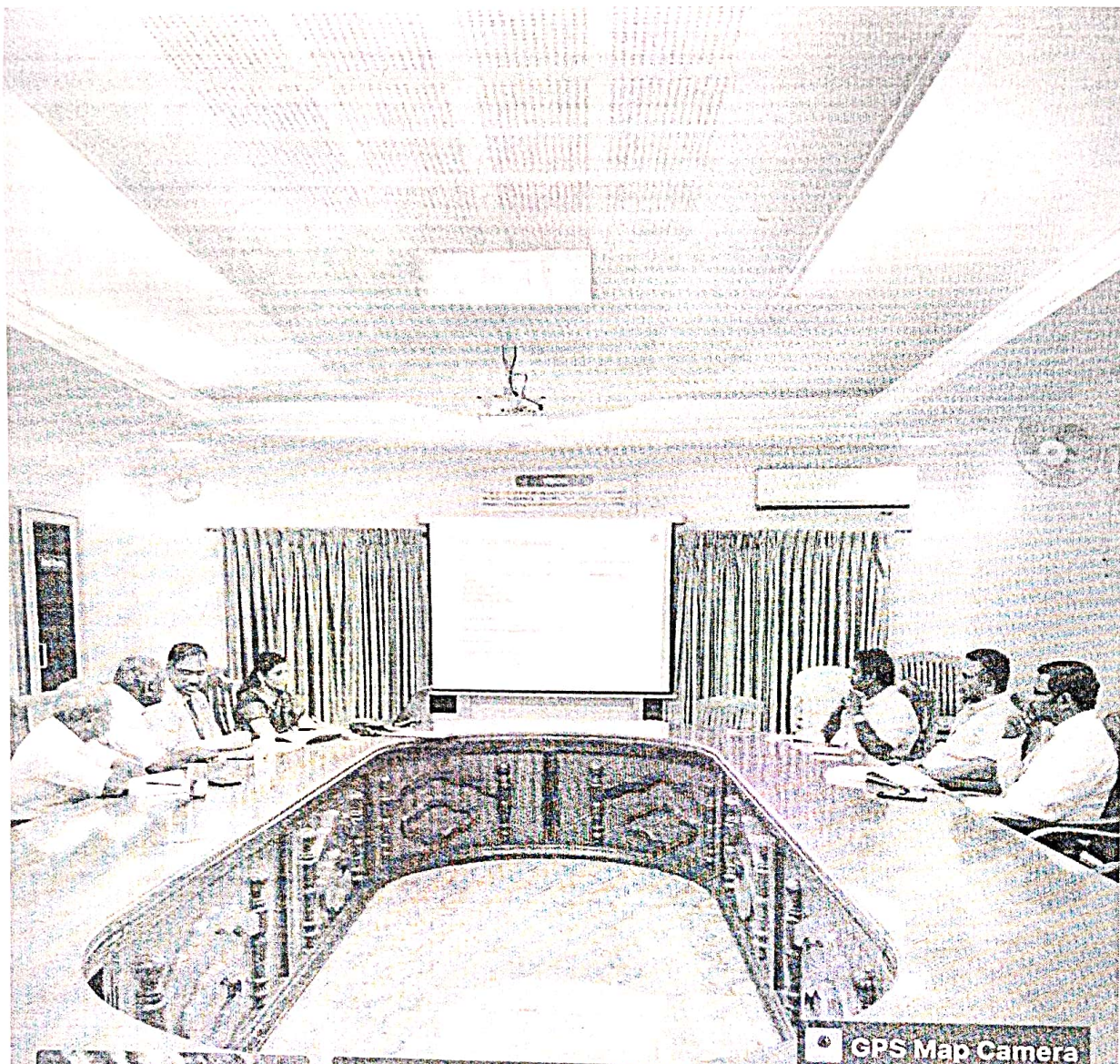
Date: 17-02-2023

Time: 03:00 p.m. to 4.45 PM

Venue: Board Room

Members Present

Sl. No.	Name	Signature
1.	Rev. Fr. Dr. M. Maria William, Correspondent	
2.	Dr. J. Maheshwaran, Principal	 17.2.23
3.	Rev. Fr. M. Francis Xavier, Bursar	—
4.	Dr. V. Selvam, Management Member	 17/2/2023
5.	Dr. V. Christus Jeya Singh, Vice Principal & Dean-Student Affairs	 17/2/23.
6.	Dr. M. Marsaline Beno, Dean-Research	—
7.	Dr. A. Milton, Controller of Examinations	—
8.	Dr. R.S. Shaji, Dean – Systems	
9.	Dr. R.P Anto Kumar, Dean - Academics	
10.	Dr. J. Annrose, IQAC Coordinator	 17/2/2023
11.	Mr. M. Anto Xavier Roche, Dean- Student Futuristic Services	—



GPS Map Camera



Alur, Tamil Nadu, India
59WM+3H9, St Xavier's College Rd,
Chunkankadaai, Alur, Tamil Nadu 629003, India
Lat 8.194914°
Long 77.384178°
17/02/23 04:05 PM GMT +05:30